

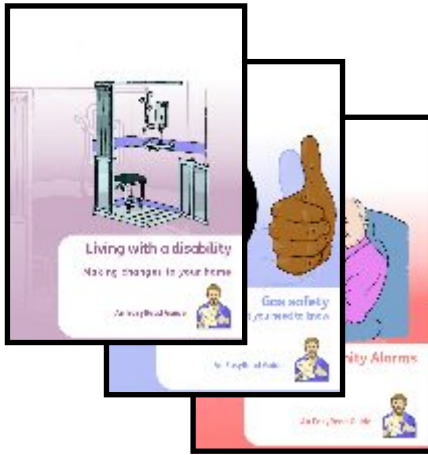


# Moving, Staying and Leaving

An EasyRead Guide



# About us and these booklets



## This booklet

This EasyRead booklet is part of the EasyDocs series of booklets about your housing. We hope you find them useful.

There is more information about the other EasyDocs booklets and how to get them on the back page.

## About us



Independent Housing (UK) Ltd. Is a registered Housing Charity and was established in 2007.



Your local office is Poynton Head Office.

It is open from 9am to 5pm,  
Monday to Friday



Please get in touch with us if you have any questions or need any more information.

Details about how to get in touch with us are at the back of this booklet.

# Moving to another home

## Your rights



You can ask to move to another house.

How soon you can move to a new home depends on your needs, what homes are free and who else needs a similar home.



We will think about:

- if you owe any rent or other money



- if your home has been well looked after



- if you have made big changes to your home without asking us first



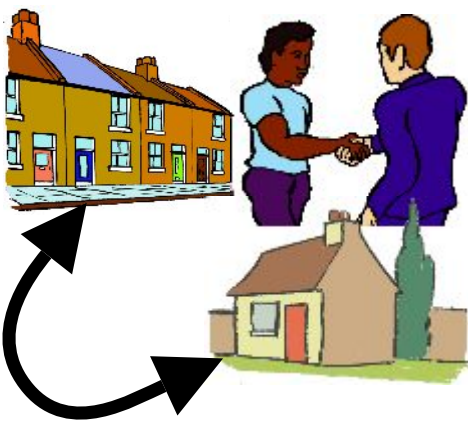
- if you have kept to your **tenancy agreement**.



You have the right to see our rules for what we do when people want to move.



Please get in touch if you want more information.



You have the right to swap your home with other people who are renting from housing associations or their local council.



You must ask us if you can swap your home. We can say no sometimes but we must follow the rules about this.





We also give you rules that you must follow before you can swap.



If you swap before we have said yes, you could lose your home.



You have to pay any rent that you owe us and might have to put right any changes that you have made.



Your home and garden must be well looked after.

# Staying in your home

## Your rights



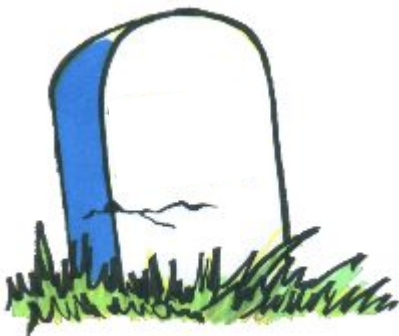
If you die, your home can pass on to your **partner**. A partner is someone you live with like a husband or wife, but you do not have to be married.



If you do not have a **partner** your home can go to a person in your family if they have been living with you for the last 12 months.



The person whose home it becomes will have to follow the same rules as you.



If they die then the home might not pass on in the same way.



For example, someone with a learning disability living with their parents might not be able to stay there after both their parents have died.

You will need to check to see if this is possible.



If your home is bigger than the person needs we might ask them to think about a smaller place.



You might want to buy your home. There are different ways that you can do this.



Please get in touch for more information.

# Leaving your home



## What you must do

You must write and tell us at least 4 weeks before you want to leave your home.



You must take all the keys back to the local office before 12 o'clock (midday) on the day you leave. If you do not do this you might have to pay another week's rent.



The house or flat must be well looked after when you leave but we will look into fair wear and tear.



You cannot leave anyone else living in your home when you move out. If you do they will have to leave and you will have to pay any money it costs to get them out.



If you still owe us rent when you leave we might not let you rent another home from us.



# How to get in touch with us



You can call our Head Office at any time of the day or night. If no one is there leave a message and we will get back to you.



Telephone:

**01625 877 522**



If English is not your first language we can make sure that there is someone to help with translation.

## Standards

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It meets:

- the Government's new EasyRead guidance

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This EasyDoc has been checked for accessibility by the Making It Easier Group of adults with learning disabilities.

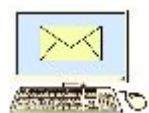


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